

# 2018 Holiday Schedule

## **New Year's Day, Monday, January 1, 2018**

This is an official state holiday. The College will be closed with the exception of those employees required to maintain essential services.

## **Dr. Martin Luther King, Jr. Day, Monday, January 15, 2018**

This is an official state holiday. The College will be closed with the exception of those employees required to maintain essential services.

## **Lincoln's Birthday, Monday, February 12, 2018**

Lincoln's Birthday has been designated as a floating holiday for M/C, UUP, and classified employees. Classes will be in session. Offices will be open for normal operations.

## **Washington's Birthday, Monday, February 19, 2018**

Classes are in session and offices are closed. UUP will earn a compensatory holiday if they work. M/C and classified employees observe the holiday. With appropriate approval and notification by supervisor, classified employees may work and should mark their time records accordingly.

## **Memorial Day, Monday, May 28, 2018**

This is an official state holiday. The College will be closed with the exception of those employees required to maintain essential services.

## **Independence Day, Wednesday, July 4, 2018**

This is an official state holiday. The College will be closed with the exception of those employees required to maintain essential services.

## **Labor Day, Monday, September 3, 2018**

This is an official state holiday. The College will be closed with the exception of those employees required to maintain essential services.

## **Columbus Day, Monday, October 8, 2018**

Classes are in session and offices are closed. This is designated as a floating holiday for UUP, which will be observed on Fri., Nov. 23, 2018 consistent with Article 23.5 of the UUP Agreement and Article XIII, Title D of the Policies of the Board of Trustees. M/C and classified employees observe the holiday. With appropriate approval and notification by supervisor, classified employees may work and should mark their time records accordingly.

## **Election Day, Tuesday, November 6, 2018**

Classes will be in session. Offices will be open and employees will be expected to report to work. Election Day has been designated as a floating holiday for M/C and classified employees. UUP will earn a compensatory holiday.

## **Veteran's Day, Sunday, November 11, 2018**

This Sunday holiday will be observed on the following Monday (12<sup>th</sup>) for M/C and classified employees. Classes are in session and offices are closed. UUP employees will earn a compensatory holiday and should note this in their TAS record.

## **Thanksgiving Day, Thursday, November 22, 2018**

This is an official state holiday. The College will be closed with the exception of those employees required to maintain essential services. In addition, the College has approved the liberal leave/flexible use of leave for Nov. 21 and 23, 2018.

## **Friday, November 23, 2018**

UUP employees should charge the Columbus Day Floating Holiday on this date as designated by the President

## **Christmas Day, Tuesday, December 25, 2018 & New Year's Day, Tuesday, January 1, 2019**

This is an official state holiday. The College will be closed with the exception of those employees required to maintain essential services. The College has approved liberal leave/flexible use of leave for all employees from Monday, December, 24, through Monday, December 31, 2018.